

PP Meeting III.

Date: June 10, 2024

9:30-12:00 CET

Platform: Microsoft Teams

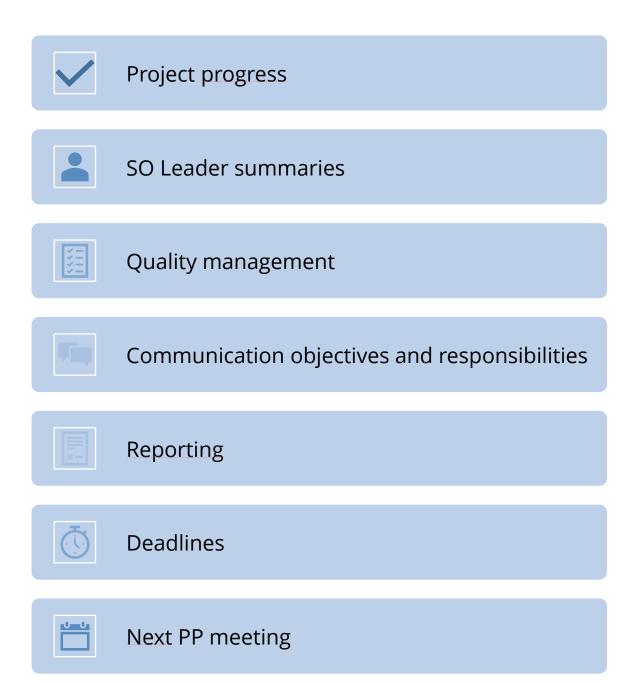
Participants of the meeting

- Anca Grigore OER
- Christian Horvath FORSCHUNG
- Doris Pajkovic IRENA
- Gábor Heves IMRO
- Gergana Kaloyanova PRA
- Ines Ahmic KSSENA
- Irina Plis AEER
- Irina Plis- AEER
- Ivan Kubek NEK
- Jan Jares JAIP
- Jana N.
- Leea Mihaila OER
- Lyubov Trenkova PRA
- Mariana Ţînţărean OER
- Marija Đikanović FORS MONTENEGRO
- Marija Krković FORS MONTENEGRO
- Markus Still DIT
- Nejc Jurko KSSENA
- Petra Vachova JAIP
- Piotr Comarov AEER
- Raluca Manolache OER
- Réka Zulauf STRIA
- Tamara Todorović FORS MONTENEGRO
- Tomáš Novotný NEK
- Vesko FORS Montenegro
- Zsuzsanna Czinki STRIA





Topics of the PP meeting





Project progress

Project-level progress

Réka Zulauf, the Consortium Manager gave a brief overview of the progress made so far in the NRGCOM project:

- We have successfully realised a workshop on the international comparison of national legal systems;
- National-level stakeholder workshops have been simultaneously implemented in various partner countries;
- We have had the International Workshop on the Business Models for RECs;
- Policy recommendations are being prepared;
- Active online project communication and dissemination is implemented;
- Project partner meetings including the Kick-off Meeting in Budapest have been organised regularly to provide guidance and to ensure the monitoring of the project progress.

The progress in the achievement of the SO1 deliverables

Completed deliverables:

- D1.1.1: Comparative analysis study
- D1.2.1: Catalogue of best operation models of energy communities

Deliverables to be completed by the end of period 1:

- D1.4.1: Collection of development recommendations
- D1.3.1: Collection of best internal operation and governance practices

Deliverables for Period 2:

• D1.5.1 & D1.5.2: Policy recommendations and a model for a legal, operational, and financial environment for energy communities





SO Leader summaries

Specific Objective 1

Ines Ahmić on behalf of KSSENA presented the state of progress of SO1.

SO 1 activities

- AT1.1: International comparison of national legal systems (FORS Montenegro)
- AT1.2: Analysis of the business models and stakeholder management of renewable energy communities (NEK)
- AT1.3: Mapping of good governance techniques and internal operating models to understand the motivations and expectations of energy community members (KSSENA)
- AT1.4: Assessment of possible low-cost infrastructure investments and developments (DIT)
- AT1.5: Joint design of the appropriate legal, operational and financial environment for the creation of energy communities on roundtables (STRIA)

SO 1 deliverables

- D.1.1.1: Comparative analysis study
- D.1.2.1: Catalogue of the best operation models of energy communities
- D.1.3.1: Collection of best internal operation and governance practices of energy communities
- D.1.4.1: Collection of development recommendations to optimize the functioning of energy communities
- D.1.5.1: Policy recommendations
- D.1.5.2: A model for an appropriate legal, operational, and financial environment for energy communities



Time plan

Activity	Deliverable	Activity leader	Feedback	Quality check-up
AT.1.1	D.1.1.1	FORS Montenegro	✓	June 2024
AT.1.2	D.1.2.1	NEK	✓	June 2024
AT.1.3	D.1.3.1	D.1.3.1 KSSENA × 31 May 20		June 2024
AT.1.4	D.1.4.1	DIT	4 June 2024	June 2024
AT.1.5	D.1.5.1	STRIA	30 August 2024	Sep/Oct
Λι.ι.5	D.1.5.2	STRIA	Project period 2	Project period 2

A meeting was organised on May 28, 2024 for the Activity Leaders of SO1.

AT.1.5

Réka Zulauf, on behalf of STRIA gave a brief overview of the tasks and deadlines related to AT.1.5.

- Deliverable 1.5.1 Policy recommendations
 - o Deadline: 31 August 2024
- Transnational roundtables: 3 online events with all PPs, ASPs, other DRP PA2 energy projects and stakeholders
 - o Deadline: 31 October 2024
- Deliverable 1.5.2 A model for an appropriate legal, operational and financial environment for energy communities
 - o Deadline: 15 December 2024
- Output 1.1 Strategy to create the proper legal, technical and social conditions for energy communities
 - o Deadline: 15 December 2024

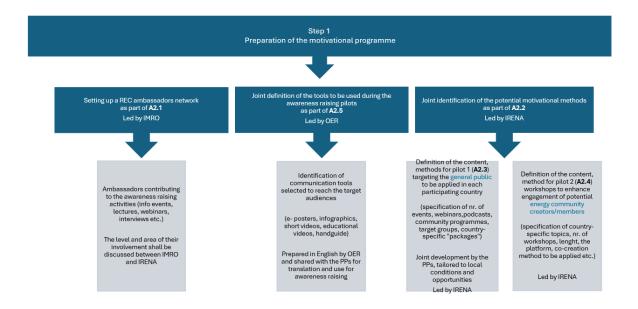
Upcoming tasks for SO1

- Some information and feedback is still missing for D.1.3.1 and D.1.4.1
- Quality check-up of D.1.1.1-D.1.1.4
- D.1.5.1 Policy recommendations (STRIA)
 - o 8-10 pages paper written in the national languages of the PPs
 - o Deadline: 30/08/2024
- Output 1.1
 - o 1-page English summary of the proposals

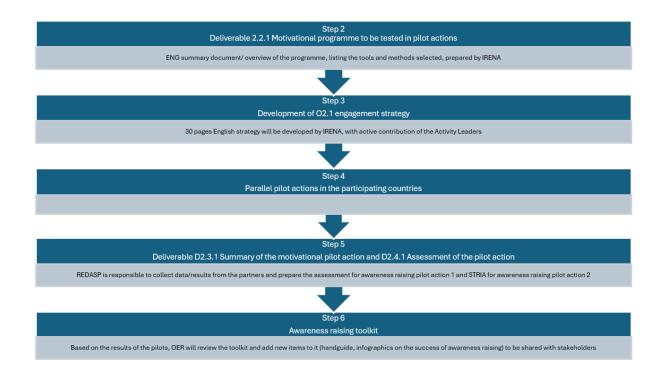
Specific Objective 2

Réka Zulauf on behalf of STRIA demonstrated the tasks and deliverables, as well as the progress made in connection with SO2.

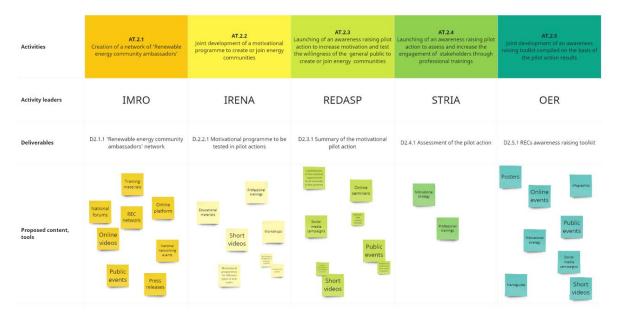
Flow chart of SO2







Overview of the activities, deliverables and proposed content of the SO2 activities



AT.2.2

NRGCOM

Doris Pajkovic on behalf of IRENA presented the template and the expectations for the implementation of the Motivational Programme, which shall be prepared in national languages by the PPs.

Proposed time plan for AT.2.2

Task	Responsible PP(s)	Deadline
Preparation of a strategy	IRENA	June 30, 2024
Translation of the strategy to national languages	All PPs	July 15, 2024
Submission of a list of available materials for implementation	All PPs	July 10, 2024
Cooperation and consultations between KSSENA, IRENA and OER related to AT.1.3	KSSENA, OER, IRENA	June, 2024
Quality checking	IRENA	31 July, 2024
Development of the programme and agenda for AT.2.2	IRENA	31 August, 2024

The proposal of the deadlines will be revised based on the time required for the reporting procedure.

Time plan of SO2

Activity	Deliverable	Activity leader	Implementation period
A.2.1	D.2.1.1	IMRO	P1-P5 / M1-M30 Start of online network meetings: P2
A.2.2	D.2.2.1	IRENA	P1-P2 / M5-M10 Start of joint planning: P2
A.2.3	D.2.3.1	REDASP	P2-P3 / M9-M14
A.2.4	D.2.4.1	STRIA	P2-P3 / M9-M14

Specific Objective 3

Markus Still on behalf of DIT reported on the status of SO3.

DIT proposed to implement SO3 in the frames of 3 working groups:

- START-UP PILOTS
 - o Focusing on AT.3.1 & AT.3.2
 - o Lead: DIT, AEER
 - o Involved: All PPs, except PRA, FORS Montenegro
- TECHNOLOGY PILOTS
 - o Focusing on AT.3.3 & AT.3.4
 - o Lead: NEK, JAIP
 - o Involved: All PPs
- ADVANCEMENT
 - o Focusing on AT.3.5 & AT.3.6
 - o Lead: PRA, FORSCHUNG
 - Involved: All PPs

Time Plan

Task	Schedule
Bi-/Trilateral meetings with the working group leaders	July, 2024
Joint online workshop to kickstart SO3	August, 2024
Focus on AT.3.1, AT.3.3 and T.3.5	August-September, 2024
Discussion of detailed implementation plans for AT.3.1-AT.3.5	Partner meeting
Elaboration of D.3.1.1, D.3.3.1, preparation for AT.3.2, AT.3.4, continuous implementation of AT.3.5	October,-December, 2024



AT.3.5

Gábor Heves from IMRO showcased the online platform to be used as a REC database, displaying the energy communities operating in the Danube Region, as well as the presentation of the best practices of energy communities in the online database.

The already existing **REKNOWHERE** platform will be utilised for the above-mentioned purpose.

Quality management

Réka Zulauf, the Consortium Manager assessed the quality management process.

For the **deliverables**, **internal quality management** will be applied by the LP and the SO Leaders. This process is not standardised, there are no templates available for this. The **outputs**, however, will be revised in the frames of **external quality management**, by external experts of STRIA.

The *Output factsheet* and the *Output quality report* documents are <u>mandatory</u> for each finalised output. Without them the MA/ JS will not reimburse the costs connected.

An *Output factsheet* is summarising and presenting the main characteristics of an output (general feature, how and by whom to be used, what benefit it brings and how can it be sustained) delivered by the project. For each delivered output the LP has to prepare a separate output factsheet according to the type of the output (strategy, solution, pilot action), which shall be prepared in accordance with the template Annex C2 and uploaded to the relevant Project progress report.

An *Output quality report* is a written opinion (including both positive and negative aspects) issued by the quality assurance manager of the project in order to validate the quality of a delivered project output based on his/her assessment. The quality report is to be prepared separately for each single finalised output from the category strategy, solution and pilot action based on Annex C1 template and uploaded to the relevant project progress report to which the delivered output belongs to.



Communication

Jan Jares, on behalf of JAIP assessed the communication activities of the past period, as well as the most important factors to be considered related to project communication and dissemination.

Summary of communication activities (so far)						
Online communication	56					
Press release	9					
Media coverage	9					
Event	6					
Personal meetings	2					
Publications	1					
Other	1					

Total communications' activities: 91

By language						
EN	39					
ни	17					
RO	14					
BG	6					
DE	4					
cz	2					
SR	1					

By country						
HU	29					
CZ	28					
RO	14					
BG	6					
DE	3					
AT	2					
SR	1					

By partner						
PP3 JAIP	28					
LP1 STRIA	25					
PP9 OER	14					
PP7 PRA	6					
PP2 IMRO	4					
PP11 DIT	3					
PP4 FORSCHUNG BGLD	2					

Thank you for all the past activities and please keep on with the good work! Each of the PPs should deliver at least 2 communication activities by the end of June 2024! Moreover, if you have any news relevant for the project, please feel free to contact the Communication Manager team or the LP and we will be pleased to share it on the website or social media channels of the project. Furthermore, don't forget to use the tracking tool either.



Our current channels

https://www.facebook.com/nrgcomproject

f

https://www.linkedin.com/company/nrgcomproject

https://www.instagram.com/nrgcomproject/

in

(YouTube channel established for future video production)

Website URL: https://interreg-danube.eu/projects/nrgcom



Visibility rules - logo placement

- The project logo must always be included in all both printed and digital project communication materials, outputs and deliverables;
- It must be placed in a prominent place;
- It can never be smaller than any other logo included in the same material.



Tools and templates

- A3 poster
 - o To be printed and displayed at each partner's premises asap!!
 - o Stored in GD (pdf / ppt) link here.
- Roll-up
 - The editable template can be attained <u>here</u>.
- Letterhead, document and ppt <u>templates</u>.
- Newsletter
 - o 1st edition will be released soon with a summary of recent communications, the project progress and future steps
 - o Any catchy title and subscribers are welcome



Reporting

Réka Zulauf provided guidance on the reporting procedure, which has to be implemented through the <u>Joint Electronic Monitoring System</u>. Detailed information on both the partner reporting and the project progress reporting are, however, available in the <u>NRGCOM Google Drive/ 06</u> <u>Reporting</u> folder.

Project progress monitoring

Internal monitoring

- Activity Leaders are responsible for preparing the deliverable linked to their assigned activity and for submitting it for quality assurance
- **SO Leaders** are responsible for monitoring the process of producing a deliverable
- **Quality Assurance**: independent QAM, appointed by the LP is responsible for checking the final Outputs

National Control System - financial monitoring

The expenditures have to be verified by the national control bodies. **The Controller verifies the expenditure** declared by the PP, as well as the LP, on the basis of the invoices or accounting documents of equivalent probative value, verifies the delivery of the products and services cofinanced, the soundness of the expenditure declared, and the compliance of such expenditure with EU rules and relevant national rules.

Having completed the verification of expenditure, **the controller issues the control certificate** in JEMS. There is no requirement at programme level to issue the control certificate on paper in original version (however, at **national level** it can be regulated differently).

Verification process	Verification deadlines		and i	indicative
Preparation and submission of the partner report by the project partner to the controller from the end of each reporting period	15 days			
Verification of expenditure and issuing the control certificate by the controller		60 days		
Preparation and submission of the PPR and the AfR for the whole project by the lead partner to the MA/JS				15 days



NECCOM

Make sure that a national control body is assigned in JEMS Project Privileges section. In case of missing control institution, Project partners have to contact their own National Contact Points (NCP)!

https://interreg-danube.eu/contact-us

- Montenegro: Srdjan Ćetković
 - o <u>srdjan.cetkovic@mep.gov.me</u>
 - o + 382 67 311 317
- **Germany:** Amir Kalajdzini
 - o <u>amir.kalajdzini@wm.bwl.de</u>
 - o +49 (0)711 123 2712
- Moldova: Emilia Cebotari
 - o emilia.cebotari@gov.md
 - +373 22 250 147

or

Iulia Mihalachi

- <u>iulia.mihalachi@gov.md</u>
- o +373 22 250 287
- o https://cancelaria.gov.md/ro/press-releases

Programme Monitoring

In the frames of the Programme Monitoring procedure, two types of reports will have to be submitted: the **Partner Reports**, as well as the **Project Progress Reports**.

The **Partner reports (PR)** are the responsibility of the PPs. **All PPs** (including the LP) have to prepare and submit their PRs through JEMS to their responsible Controller at national level.

The form of reimbursement (real cost base) of the staff cost cannot be changed: full time or part time with a fixed percentage of time worked per month in a project. There is, however, no obligation to establish a separate working time registration system – no timesheet is needed, but a list of supporting documents is needed indeed. The frequency of reporting has not been determined (by the JS) yet.

During the control work, Controllers have the possibility to reopen partner's reports to allow PPs to apply Completions to the partner report.

The LP has read-only access to the PRs and the Control certificates of each PP, based on which the LP compiles the **Project Progress Reports (PPR)** in JEMS and the **Application for reimbursement (AfR)**, to be signed by the LP and uploaded along with the necessary supporting documents.

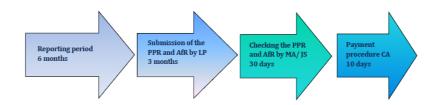
The AfR is the document for claiming the reimbursement of the contribution from the Interreg Funds by the LP for the project based on the amount of verified expenditure of PPs. The AfR shall be prepared when the PPR is completed and finalised and signed by the LP and submitted to MA/JS together with the PPR.

The PPR and the AfR have to be submitted by the LP to the MA/JS twice a year, within 3 months from the end date of each reporting period. The MA/JS checks the submitted PPR (including the AfR) and its annexes and verifies their content before initiating the reimbursement of the related Interreg Funds to the LP's bank account by the certifying authority.

The LP is responsible for transferring the Interreg contributions to the PPs according to the approved AfR.

Reporting deadlines

- End of current reporting period: 30/06/2024
- Submission deadline of partner reports: **15/07/2024** (15 days from the end date of the period)
- Verification and issuing of certificates: 15/09/2024
- Project progress report deadline: 30/09/2024
- First financial transfer (foreseeably): December, 2024



Overview of the upcoming tasks

Upcoming activities

- Activity 1.5: Organisation of 3 transnational roundtables in September by STRIA, development of policy recommendations by each partner, development of O1.1 Strategy via joint efforts, coordinated by STRIA
- Activity 2.1: Management of the established REC ambassadors network finalisation of the platform, networking meetings by IMRO
- Activity 2.2: Development of the motivational programme by IRENA
- Activity 2.3: Awareness raising pilots coordinated by REDASP
- Activity 2.4: Awareness raising workshops coordinated by STRIA
- Activity 2.5: Development of awareness raising tools for the toolkit OER
- Activity 3.1: Development of the REC mentoring scheme by DIT
- Activity 3.3: Development of the software for RECs by NEK
- Activity 3.5: Creation of the RECs database and interactive map by PRA

													20	24		1
											ļ		21			
											Jul	Aug	Sept	Oct	Nov	Dec
				A.T. 1.5	Joint design of the appropriate legal, operational and financial environment for the creation of energy communities	STRIA	D1.5.1 Policy recommendations D1.5.2 A model for an appropriate legal, operational and financial environment for energy communities	1 policy recommendation/partner 1 ENG designed model 1 ENG strategy (output)	M5	M12			Online roundtables	Online rountables		
			0.7.2.1	A.T.2.1	Creation of a network of "Renewable energy community ambassadors"	IMRO	D2.1.1 'Renewable energy community ambassadors' network	min. 1 delegate/partner	M1	M30						
SO 2			Engagement strategy to increase interest in energy communities	A.T.2.2	Joint development of a motivational programme to increase the use of renewable energy sources	IRENA	D.2.2.1 Motivational programme to be tested in pilot actions	1 ENG programme summary 1 ENG strategy (output)	M5	M10						
	STRIA	O.T.1.2 Transnational cooperation	ational	A.T.2.3	Launching of an awareness raising pilot action to increase motivation and test the willingness of the general public to create or join energy communities (in every country, ambassadors online)	REDASP	D2.3.1 Summary of the motivational pilot action	1 ENG summary document	M9	M14						
				A.T.2.4	Launching of an awareness raising pilot action to assess and increase the engagement of stakeholders through professional trainings (in every country)	STRIA	D2.4.1 Assessment of the pilot action	1 ENG summary document	M9	M14						
				A.T.2.5	Development of an awareness raising toolkit compiled on the basis of the pilot action results	OER	D2.5.1 RECs awareness raising toolkit	1 ENG toolkit (handguide, infographics, educational materials, posters, videos, podcast materials) (output)	M5	M16						
			O.T.3.1 A pilot action testing the jointly developed energy		Development of a mentoring scheme for the creation of energy communities	DIT	D3.1.1 Mentoring scheme and implementation plan for energy community creation	1 ENG implementation plan	M8	M12						
			community creation mentoring scheme	A.T.3.2	Pilot testing of the energy community creation method	AEER	D3.2.1 Report on the success of the mentoring method	1 ENG assessment study on the pilots in HU, HR, RS, MD, DE	M13	M22						
				A.T.3.3	Development of a technological solution for RECs involved in the project for more resource and cost- effective operation	NEK	D3.3.1 Software solution with installation instructions for RECs	1 software	M8	M12						
SO 3	DIT		O.T.3.2 A jointly developed technological pilot solution tested in parallel in operating energy communities	A.T.3.4	Implementation of the harmonised technological actions in energy communities	JAIP	D3.4.1 Efficiency report of the targeted energy communities	1 ENG efficiency report on the pilots in SK,SI,AT,CZ	M13	M22						
				A.T.3.5	Creation of a comprehensive database containing the best practices of energy communities operating in the Danube region	PRA	D3.5.1 Digital RECs database	1 digital, interactive map available in ENG and the national languages of PPs	M8	M30						



NECCOM

Partner meetings

In-person meetings Online meetings

March, 2024 √	Hungary	January, 2024 √	via ZOOM
October, 2024	Montenegro	June, 2024 √	via MS Teams
February, 2025	Czech Republic	December, 2025	via MS Teams
September, 2025	Slovenia	June, 2025	via MS Teams
May, 2026	Austria	December, 2025	via MS Teams
		March, 2026	via MS Teams

The upcoming PP meeting will be organised by FORS Montenegro. The in-person event will take place in October, in Montenegro. The exact dates and further information will be introduced soon by the hosting PP.

Photo documentation



